



## Zimele Unit Trust

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NOTICE OF THE ANNUAL GENERAL MEETING TO THE UNIT HOLDERS OF THE ZIMELE UNIT TRUST (Registered as a Unit Trust in Kenya under Section 30 (4) of the Capital Markets Act (Chapter 485A, Laws of Kenya)

NOTICE IS HEREBY GIVEN that pursuant to Regulation 134 of the Capital Markets (Collective Investments Schemes) Regulations 2023, an ANNUAL GENERAL MEETING of the Unit Holders of the Zimele Unit Trust Scheme (comprising the Zimele Fixed Income Fund and Zimele Balanced Fund (“the Fund”) will be held virtually via video conferencing facility on Wednesday 12<sup>th</sup> June 2024 from 10.00 AM to 12.00 PM to conduct the following business:

### AGENDA

1. Constitution of the Meeting: To read the Notice convening the Meeting, table the proxies and record the presence of quorum.

### ORDINARY BUSINESS

2. To confirm the minutes of the Annual General Meeting held on 24<sup>th</sup> May 2023;
3. To receive, consider and if deemed fit, adopt the Annual Report and Financial Statements for the Fund for the year ended 31<sup>st</sup> December 2023, together with the Auditors Report; Trustee, Custodian and Fund Manager’s Reports therein;
4. To ratify the appointment of Louise & Associates LLP as the Auditors of the Zimele Unit Trust Scheme for the year ended 2023; and
5. To note that the Auditors, being eligible and having expressed their willingness, will continue in office for the year 2024.
7. To transact any other business of the Unit Trust Funds of which due notice has been received.

**Fund Secretary**  
**Zimele Unit Trust Scheme**

## NOTE

1. Unitholders wishing to participate in the meeting should register for the AGM at [www.zimele.co.ke/agm-2024](http://www.zimele.co.ke/agm-2024) by filling in the registration form.

In order to complete the registration process, the unit holder will need to have their national identity card/passport numbers that were used to purchase their units and/or their Account Number at hand.

For assistance, they should dial the following number: (+254) 0722 207 662 between 9:00 a.m. to 5:00 p.m. from Monday to Friday, except public holidays.

2. Registration for the AGM opens on Wednesday, 24<sup>th</sup> May 2024 at 8:00 am and will close on Tuesday, 11<sup>th</sup> June 2024 at 03:00 pm. Unit Holders will not be able to register after the closure.
3. Unit holders raising questions will be able to do so by sending emails to [agm@zimele.net](mailto:agm@zimele.net), or send WhatsApp message questions to +254-733-111106.
4. Unit Holders are entitled to attend the AGM or appoint a Proxy to attend on their behalf and also vote at the AGM.
5. Unitholders wishing to appoint a proxy can fill the proxy form at <http://www.zimele.co.ke/agm-2024>
6. Duly registered Unit Holders and Proxies may follow the AGM proceedings via the virtual provided platforms and may access the Agenda.